**Colonial Links Villas**

**Board of Directors Budget Adoption Meeting Minutes**

**November 21, 2023**

2215 Heritage Greens Drive

Naples, FL 34119 and

Via Zoom Web-Conference

**Board Members Present:** Nicole Conway, Bill Hollowsky, Bill O’Reilly, and Marge Roman were present, Dave Wesley was absent.

**Management Present:** Melanie McBride with Resort Management

1. **Call to Order & Certify Quorum …** Nicole Conway called the meeting to order at 5:02 p.m. and confirmed that four (4) Board members were present thus satisfying the quorum requirement necessary to conduct official business of the Association.
2. **Proof of Notice of Meeting…** Management confirmed that Notice materials were posted emailed/mailed in keeping with the advance notice requirements for this Meeting…
3. **Review and Adopt 2024 Proposed Budget…** Nicole Conway and Bill Hollowsky reviewed each line item of the 2024 proposed budget providing an explanation for line items with substantial increases and answered homeowner’s questions. Bill Hollowsky made a motion *“To adopt the 2024 budget with the quarterly fee of $550.”* Marge Roman seconded the motion which carried unopposed. ***Motion Approved.***
4. **Adjournment…** Having no further Association business to discuss, Nicole Conway made a motion to adjourn. Meeting adjourned at 5:35 p.m.

Minutes prepared by

Melanie McBride, CAM

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