

COLONIAL LINKS VILLAS AT HERITAGE GREENS

NOTICE OF ANNUAL MEETING

Dated this 20th day of January, 2023

NOTICE IS HEREBY GIVEN, in accordance with Colonial Links Villas at Heritage Greens Governing Documents and the Homeowners' Association Act that the Annual Meeting of members will be held at the following date, time and place:

DATE: February 21, 2023
TIME: 5:00 PM
PLACE: Heritage Greens Community Center
2215 Heritage Greens Drive, Naples, FL 34119

ANNUAL MEETING AGENDA

1. Call to Order
2. Proof of Notice of Meeting
3. Establish Quorum
4. Reading and Approval of the prior year's Annual Meeting Minutes
5. Reports of Officers, Committees (if any)
6. Old Business
7. New Business
 - a. Announcement of Directors
 - b. Vote on Financial Waiver
8. Adjournment

NOTE: There is no Election this year as the number of Candidates (2) is equal to the number of positions up for Election (2). Therefore, Nicole Conway and Bill O'Reilly will be automatically seated to the Board of Directors at the Annual Meeting.

ALSO, NOTICE IS HEREBY GIVEN, that an Organizational Meeting of the Board of Directors will be held at the same location immediately following the Annual Meeting.

ORGANIZATIONAL MEETING AGENDA

1. Call to Order
2. Proof of Notice
3. Establish Quorum
4. New Business
 - a. Elect Officers
 - b. Designate Authorized Check Signers and Invoice Approval Process, Sign Bank Resolution Forms, Authorize Owner Payment Methods
 - c. Determination of Year End Financial Distribution
 - d. Assignment of Registered Agent
 - e. Designation of Board Member to Interact with Management Company
5. Adjournment

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PROXY

The undersigned Owner(s), or their Voting Representative, at the following address: _____ in Colonial Links Villas at Heritage Greens hereby constitutes and appoints the President of the Association, on behalf of the Board of Directors, or _____ (fill in name if choosing alternate proxyholder) as my proxyholder with power of substitution, to attend and vote at the Annual Meeting of the Association, to be held on February 21, 2023 at 5:00 PM at Heritage Greens Community Center, 2215 Heritage Greens Drive, Naples, FL 34119, and any adjournment thereof, according to the number of votes that the undersigned would be entitled to vote if then present. I hereby authorize and instruct my proxy to use his or her best judgment on all matters that properly come before the meeting as may be authorized by Florida Statutes but limit my proxy holder's authority to cast my vote on the following matters in a manner only as instructed below:

LIMITED POWERS: I hereby specifically authorize and instruct my proxy to cast my vote in reference to the following matters as indicated below (for your vote to be counted on the following issues, you must indicate your preference:

- 1. Should the members waive the statutory year-end financial reporting requirement and allow the Association to prepare a report of cash receipts and expenditures for the current fiscal year in lieu of an audited, reviewed, or compiled financial statement as authorized by Florida Law. (The Board recommends a YES vote.)

YES _____ NO _____

Dated this _____ day of _____, 20_____.

Signatures of Owners(s) or Voting Member: _____

MAIL, FAX OR EMAIL YOUR COMPLETED PROXY TO RESORT MANAGEMENT, 2685 HORSESHOE DR. S. #215, NAPLES, FL 34104, FAX TO 239-403-1061 OR EMAIL: PROXY@RESORTGROUPINC.COM

DO NOT COMPLETE THIS SECTION. This Section is only to be filled by the proxyholder should they wish to appoint a substitute proxyholder.

SUBSTITUTION OF PROXY

The undersigned, appointed as proxy above, does hereby designate _____ to substitute for me in the proxy set forth above.

Date: _____ Signature of Current Proxy Holder: _____

THIS PROXY IS REVOCABLE BY THE OWNER AND IS VALID ONLY FOR THE MEETING FOR WHICH IT IS GIVEN AND ANY LAWFUL ADJOURNMENT. IN NO EVENT IS THE PROXY VALID FOR MORE THAN NINETY (90) DAYS FROM THE DATE OF THE ORIGINAL MEETING FOR WHICH IT WAS GIVEN.